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SOUTH AFRICAN QUALIFICATIONS AUTHORITY

SAQA US ID	UNIT STANDARD TITLE			
259599	Participate in the establishment, implementation and monitoring of a health and safety agreement			
ORIGINATOR				
SGB Occupational Health and Safety				
FIELD			SUBFIELD	
Field 09 - Health Sciences and Social Services			Preventive Health	
ABET BAND	UNIT STANDARD TYPE	PRE-2009 NQF LEVEL	NQF LEVEL	CREDITS
Undefined	Regular	Level 2	NQF Level 02	2
REGISTRATION STATUS		REGISTRATION START DATE	REGISTRATION END DATE	SAQA DECISION NUMBER
Reregistered		2015-07-01	2018-06-30	SAQA 10105/14
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT		
2019-06-30		2022-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre-2009 levels unless specifically stated otherwise.

This unit standard replaces:

US ID	Unit Standard Title	Pre-2009 NQF Level	NQF Level	Credits	Replacement Status
115097	Participate in the establishment, implementation and monitoring of a health and safety agreement	Level 2	NQF Level 02	2	Complete

PURPOSE OF THE UNIT STANDARD

Learners credited with this unit standard will be able to understand the importance of implementing a negotiated health and safety agreement and the monitoring of compliance thereto. Learners will also be able to describe the content requirements of a health and safety agreement, consult with constituents regarding the content requirements and monitor the implementation of the action plan related to the health and safety agreement.

The qualifying learner is capable of:

- Explaining the specific requirements for participating in the establishment, implementation and monitoring of Health and Safety Agreements.
- Participating in the negotiation of a Health and Safety Agreement.

☒ Monitoring the implementation of a Health and Safety Agreement.

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

☒ Communication at NQF Level 1 or equivalent.

☒ Mathematical Literacy at NQF Level 1 or equivalent.

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Explain the specific requirements for participating in the establishment, implementation and monitoring of Health and Safety Agreements.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The process pertaining to Health and Safety negotiations and consultations is explained according to specified requirements.

ASSESSMENT CRITERION RANGE

The negotiation process may include, but is not limited to, reviewing existing agreements, identifying the stakeholders, consulting with the constituents to identify their needs, exchanging views with other stakeholders, giving feedback to constituents, obtaining a mandate, reaching consensus with other stakeholders and ratifying the agreement.

ASSESSMENT CRITERION 2

The importance of implementing negotiated Health and Safety Agreements according to specified requirements is explained in terms of the consequences to health, safety, environment and production.

ASSESSMENT CRITERION 3

The monitoring of compliance to the Health and Safety Agreement is explained according to specified requirements.

ASSESSMENT CRITERION 4

The stakeholders who should be participating in the negotiation process are identified according to specified requirements.

ASSESSMENT CRITERION RANGE

Stakeholders to be identified may include, but are not limited to, management representatives, employee representatives, recognised union/s, associations' representatives.

SPECIFIC OUTCOME 2

Participate in the negotiation of a Health and Safety Agreement.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The mandated requirements for health and safety issues are explained in terms of specified requirements.

ASSESSMENT CRITERION 2

The specified content requirements of a Health and Safety Agreement are described in terms of specified requirements.

ASSESSMENT CRITERION 3

The constituents are consulted by using recognised consulting methods in order to obtain agreement.

ASSESSMENT CRITERION RANGE

- ☒ Consulting methods may include, but are not limited to, group interviews, briefings, presentations, meetings and questionnaires.
- ☒ Agreement may include, but are not limited to, a mandate, new or revised Health and Safety Agreement.

ASSESSMENT CRITERION 4

An implementation plan is drafted according to the agreed priorities and in accordance with specified requirements.

SPECIFIC OUTCOME 3

Monitor and control the implementation of a Health and Safety Agreement.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The responsibilities of stakeholders are explained in terms of the implementation of the Health and Safety Agreement.

ASSESSMENT CRITERION 2

The implementation of the action plan is monitored in order to meet the agreed priorities.

ASSESSMENT CRITERION 3

Remedial action is implemented to address deviations from the agreed to plan.

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

- ☒ An individual wishing to be assessed (including through RPL) against this unit standard may apply to an assessment agency, assessor or provider institution accredited by the relevant ETQA or an ETQA that has a Memorandum of Understanding in place with the relevant ETQA.
- ☒ Anyone assessing a learner against this unit standard must be registered as an assessor with the relevant ETQA or an ETQA that has a Memorandum of Understanding in place with the relevant ETQA.
- ☒ Any institution offering learning that will enable achievement of this unit standard or assessing this unit standard must be accredited as a provider with the relevant ETQA or an ETQA that has a Memorandum of Understanding in place with the relevant ETQA.
- ☒ Moderation of assessment will be conducted by the relevant ETQA at its discretion.

UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE

The development process for health and safety agreements.

Critical Cross-field Outcomes (CCFO):

UNIT STANDARD CCFO IDENTIFYING

Identify and solve problems related to the implementation of the health and safety agreement and any resultant action plans.

UNIT STANDARD CCFO WORKING

Work effectively with others to ensure that the health and safety agreement is implemented in accordance with its contents.

UNIT STANDARD CCFO COLLECTING

Collect, analyse, organise and critically evaluate information pertaining to the establishment, implementation and monitoring of the health and safety agreement.

UNIT STANDARD CCFO COMMUNICATING

Communicate effectively when consulting with constituents.

UNIT STANDARD CCFO DEMONSTRATING

Demonstrate an understanding of the world as a set of related systems in situations where the health and safety agreement is not implemented in accordance with its requirements.

UNIT STANDARD ASSESSOR CRITERIA

N/A

REREGISTRATION HISTORY

As per the SAQA Board decision/s at that time, this unit standard was Reregistered in 2012; 2015.

UNIT STANDARD NOTES

This unit standard replaces unit standard 115097, "Participate in the establishment, implementation and monitoring of a health and safety agreement", Level 2, 2 credits.

Terminology:

Specified requirements include legal and site-specific requirements and are contained in one or more but are not limited to the following documents.

Legal:

- Relevant current legislation, regulations and directives pertaining to mining and occupational health and safety.
- Mandatory Codes of Practice.
- South African National Standards and other relevant Standards.

Site-Specific:

- Hazard Identification and Risk Assessments (HIRA).
- Occupational Health and Safety Risk Management Programme.
- Managerial Instructions.
- Organisational Standard Procedures.
- List of Recorded OHS Risks.
- Working Guides.

- ☒ Equipment and Materials Specifications.
- ☒ Acceptable subject related theory.